



# Verifone®

SETUP GUIDE

## GETTING STARTED WITH YOUR VERIFONE VX 520

### WELCOME!

Congratulations! You are steps away from accepting credit cards and growing your sales. Simply follow the instructions below and you will be up and running in minutes.

### WHAT'S INSIDE?

Contents of this box:

1. VX 520
2. A receipt paper roll
3. Power supply lock
4. Ethernet cord
5. Phone line



### ACCESSING POWER AND COMMUNICATION CONNECTIONS

There are several plug in options on the underside of the device. The VX520 supports dial-up and internet communications.

1. Turn the device over, and take off the compartment cover from the bottom.
2. Locate the power supply connector and plug in cable at a 90 degree angle to lock in place.
3. For dial-up, connect a phone line to the port labeled with the phone icon.
4. For internet connection, connect ethernet cable to the port labeled with "ETH".
5. The VX520 supports USB devices, such as PIN pads. If you are using an external device, be sure to confirm with your hardware provider that your terminal programming is compatible. Any such devices should have been received with the shipment of your terminal.

### LOADING THE RECEIPT PAPER

The paper compartment is found at the top of the device.

1. To open the compartment, simply lift the latch and pull up to open.
2. To load the paper, feed it so that it's feeding from the bottom, and over the top of the screen.
3. Close the latch and you are ready to go!



For questions about your credit card terminal, scheduling telephone training, replacing equipment, or ordering supplies, our Terminal Help Desk is available to keep your point-of-sale terminals up and running smoothly.

888.579.4667 x9404 – Terminal Help Desk Support | [TerminalHelpDesk@Merchantserviceshq.com](mailto:TerminalHelpDesk@Merchantserviceshq.com) | 888.579.4667 x9400 – Customer Service